



ALDENHAM
— SCHOOL —

MOBILE PHONE POLICY

Deputy Head Pastoral

June 2024

Phones are not to be used during school. Every student from Years 7-11 has been assigned a personal Yondr Pouch. It is each student's responsibility to bring their Pouch with them to school every day and keep it in good working condition. Within boarding, students will be able to access their phones from the end of the school day.

DAILY PROCESS

Start of the School Day

Students must bring their Pouch to school with them each day.

During Morning Call

1. Students will open their Pouch at the unlocking station within the House on arrival
2. During Call they will:
 - Turn their phone off
 - Place their phone inside the Pouch and secure it in front of their tutor
 - Store it in their school bag until they leave school

End of the Day

Students will:

1. Open their Pouch at one of the stations which will be accessible to all students at the end of the school day
2. Remove their phone
3. Close their Pouch (important to stop the pin bending in the bag)
4. Keep in their school bag overnight

Late Starters or Early Leavers

Students arriving early will be able to unlock their Pouches at Reception, put their phones in and lock them.

Students needing to leave early will be able to unlock their Pouches as they sign out at Reception.

VIOLATIONS

Pouches will be checked regularly by tutors to ensure they have not been damaged.

Damaged or Lost Pouch

If a student damages or loses their Pouch, we will collect the phone, store it at Reception and call home to inform parents. A new Pouch will be issued and a charge of £30 added to the student's fees.

Examples of damage

- Ripped fabric
- Cut
- Torn
- Bent/cut pin
- Signs of force to black button on flap
- Damage to the black ball
- Pouch opens without unlocking station

Phone seen during School

If a student is found in possession of a phone outside a Yondr Pouch, the phone will be confiscated and stored at Reception or the relevant House where it must be collected by a parent or carer. A Friday detention will be issued to the student.

Forgotten Pouch

If a student forgets their Pouch, their phone will be collected and stored at Reception and parents will be notified. The phone will be returned to the student at dismissal.

If a student consistently forgets their Pouch, it will be considered lost. Please refer to the Lost Pouch policy above.

Unlocking Stations

If a student is found in possession of a Yondr unlocking station, or a similar strength magnet used to unlock the Pouches, this will be considered a serious offence and could lead to an internal suspension.

Accidental Damage

The school should be notified immediately explaining what happened. If any damage is spotted at a Pouch check it will be considered intentional unless the student has raised it previously.

Sixth Form

Students in Years 12 and 13 are not required to use a Pouch. They may only access their phones within the Sixth Form Centre or if instructed to by a member of staff.

Accessing Medical Data

Students requiring access to their phones to obtain immediate medical data will be issued with a velcro closing pouch so that they can access as required. At other times they will be expected to adhere to the guidance within this policy.